

Harperbury Bowls Club
Minutes of Committee Meeting
Monday 26th September 2022

	ACTION	WHEN
<p>could take matches that she would not be available for. She would be happy to continue to undertake the team selection and administrative duties</p> <p>The committee agreed to simplify nominations and election of Officers & Elected Representatives the proposed new constitution will be amended to consolidate the County Delegate Roles as one and remove the Bar Manger as an Elected Representative and it will be a role nominated by the committee</p> <p>Club Bowls</p> <p>Aaron to investigate with the company in Pershore if the large woods in the shed can be reduced in size and the associated cost to try and reduce the number of large bowls that are not used If unsuccessful, large bowls to be sold to interested members</p> <p>Membership Secretary</p> <p>[REDACTED] <i>[Personal information has been redacted].</i></p> <p>Meeting Closed at: 1.03pm</p> <p>Next Meeting: Thursday 20th October 2022, 10.30am</p>	<p style="text-align: center;">Gillian</p> <p style="text-align: center;">Aaron</p> <p style="text-align: center;">Gillian</p>	<p style="text-align: center;">ASAP</p> <p style="text-align: center;">ASAP</p> <p style="text-align: center;">ASAP</p>

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	SUMMARY OF ACTIONS	BY WHOM	BY WHEN	
	ACTIONS FROM 1st MARCH 2020 MEETING			
5	Follow up with BT the new line and broadband	Peter	ASAP	Postcode provided, TBC
	ACTIONS FROM 10th JANUARY MEETING			
14	Discussion with Charlie Walmsley, internet/broadband supply, water leak near bowlers' green, car park entry & availability for matches, clubhouse address, broken manhole cover in car park	Peter	ASAP	Ongoing, meeting November
	ACTIONS 11th APRIL MEETING			
14	Arrange mounting of suggestion box	Peter	ASAP	Completed, sign o/s
	ACTIONS FROM 9th MAY MEETING			
7	Review of all notice boards contents and location with recommendations to improve	Keith	ASAP	Ongoing
	ACTIONS FROM 13th JUNE MEETING			
3	Review W&D 2 Wood Hosting for next year's fixtures	All	February '23	Ongoing
4	Electric Safety Certificate requires an update due to substantial upgrade in clubhouse	Nigel	ASAP	Date Arranged
5	Reassessment of all chemicals kept in clubhouse together with storage and revert with recommendations	Nigel	ASAP	Child lock in kitchen
6	CCTV equipment in cupboard by bar needs to be in secure lockable cage	Peter	ASAP	Ongoing
	ACTIONS FROM 11th JULY MEETING			
2	Consider evening or early or late season fixture for Redbourn	Gillian	February '23	Ongoing
8	Internal competitions format to be reconsidered for next season	Sheila	February '23	Ongoing
	ACTIONS FROM 30th AUGUST			
1	Match visitors are to use the biscuits in the clubhouse not those provided by the catering team, restraint on quantity as always is appreciated	Debbie	Next Newsletter	Ongoing
2	Members are to be requested to return all bowls at the end of the season	Debbie	Next Newsletter	Ongoing
3	Pass on the thanks to the green team from the committee and acknowledge comments of members and visitors	Peter	ASAP	Completed
4	Bid for the Finals & Semi Finals venue for County	Aaron	ASAP	Expired
5	Approach the agreed three members about becoming trustees	Dave	ASAP	Ongoing
6	Members to be reminded that sign up is Monday 19 th September 7.00pm	Debbie	Next Newsletter	Completed
	ACTIONS FROM 26th SEPTEMBER MEETING			
1	Herts Watford 2023 fixture to remain at Harperbury	Gillian	February '23	
2	Advise Jan she is fully empowered to redesign and set up coaching and report to committee any requirements	Debbie	ASAP	
3	Safe storage and access to club documents, including finance, secretary, captain	Committee	December	
4	Submit National competition entries for the Club	Aaron	ASAP	
5	Draft AGM reports to be available for review	Dave/Deb/Peter	17/10/22	
6	Confirm if trustee resigning	Gillian	ASAP	
7	Amend proposed new constitution as agreed	Gillian	ASAP	
8	Investigate with the company in Pershore if the large woods in the shed can be reduced in size	Aaron	ASAP	

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9	Consolidation of Membership Secretary Role with coaching role	Gillian	ASAP	
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