



Harperbury Bowls Club  
Minutes of Committee Meeting  
Monday 14<sup>th</sup> March 2022 by Zoom

	ACTION	BY WHEN
<p>Michael has a vast knowledge of our Machines and keeps the maintenance of our machinery in top condition. Ken Kauder, Michael and myself are responsible for the cutting, verti-cutting, scarifying and aerating the green with the different machines that we have, and carrying out spraying and dry feed application to the green. Brenda and Graham Down have now rejoined the green team after their move and Grahams knee ops, again valuable members of the team carrying out tasks on the ditches, rolling and brushing the green. Peter Carvin and Dave Leggatt are on call for any extra assistance that the team may need when required. I would also like to mention Jean Eaton, who has been joining us throughout carry out tasks of sanitisation, leaf clearing and other small tasks. Currently the team has enough members and it works well. However, if we need further assistance at any time a request will be made through the Green Ranger and Committee. I have noticed that the surround grass cutting will come under the roll of Green Leader with regards to communications etc; I have one observation currently to bring to the Committees attention, and that will concern the time and days this will occur. The surround mowers will have to bear in mind game times, especially competitions. On the subject of The Grass Cutting Gang, I have been asked to put a proposal forward with regards to an alternative Battery run Mower. This proposal is being put forward as an alternative for some ladies to use, being easier to use and also be environmentally friendly. I have one point to add to this proposal and that is that with the current situation with fuel and oil, this may well be a significant help bearing in mind fuel cost and that the green machines all run on unleaded fuel. Details of proposed machine provided <b>Bowling Season</b> - With the season starting so early I would like to warn the Committee that The Green Protection Mats will be in use for the opening weekend and for the open day the following week. These mats will be used when the weather has been bad and the green becomes a cause for concern. The Green Team have one request when booking club fixtures and competitions that it is borne in mind, that Mondays is the day that all the specific green work is carried out, such as cutting, aerating feeding, among other green tasks. During the bowling season this is from early morning 8.30 until 2pm when work is completed. I notice that one game has been booked to start at 2pm on Monday 11th July, Herts County League Game against Batchwood. In future could these games be booked to start at 2.30pm on a Monday to give The Green Team time to put things away and finish off before visiting teams arrive. We are all looking forward to a successful bowling season. Bring on 2022</p>		
<p>The committee reviewed the report and accepted the minutes amendment and the request for 2.00pm closure on Monday, SABLBA have also requested 2.00pm start but this is not on a Monday Purchase of the battery-operated mower, after discussion the committee agreed to ask the surround cutting team to try the self-propelled petrol mower as the requested mower appeared a domestic model and the weight difference was not significant. The ROI regarding petrol cost would be many years. Debbie to liaise with ladies on the team and report back to committee. If a new mower is deemed necessary funds from the whist could be used to fund Debbie advised that she is close in numbers to make up 4 teams for the surround cutting, thus each team would only need to cut once a month. Aaron to develop the rota paying due regard to the fixture card.</p>	<p style="text-align: center;"><b>Debbie</b></p> <p style="text-align: center;"><b>Aaron</b></p>	<p style="text-align: center;"><b>ASAP</b></p> <p style="text-align: center;"><b>ASAP</b></p>
<p><b>SADLBA UPDATE</b> Sheila advised with the exception of two members the fixture lists have been distributed, information regarding rule changes will be on the board in the ladies changing room Selection meeting for the first game is 2/04/22. Radlett Masonic venue was rejected for the SADLBA lunch as they preferred round tables, Holmstead Court Welwyn Garden City on 15/10/22 was chosen instead. An email had been sent out regarding shirts but no requests have been received</p> <p><b>SADBA &amp; COUNTY UPDATE</b></p>		

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<p>Aaron was unable to attend the meeting but advised that the team sheet for the President match will be put up in the mens changing room as will the County sheets The SADBA AGM is on 6/4/2022 at 6.30pm at Hatfield BC and the County AGM is on 3/4/2022 at 10.30am at Welwyn Garden City</p> <p><b>W&amp;D UPDATE</b> Tim was unable to attend the meeting but advised that on the W&amp;D Two Wood Day we hosting on 29/05/2022 the request for catering is filled rolls, (ham &amp; cheese) with tea and coffee available for competitors and supporters to purchase. Either orders can be taken on the day or a selection made in advance. Harperbury BC to set the prices. Last year bacon rolls were available on arrival Sheila to determine if they can be provided Sheila advised preference would be to take orders on arrival</p> <p><b>H&amp;S UPDATE</b> Nigel was unable to attend the meeting but had sent an email advising ""I have done a preliminary check of the Health and Safety and updated all the checks. There are a few details of things that could be changed but nothing that can't wait" Peter to pass all electronic H&amp;S information</p> <p><b>AOB</b> <b>Fixtures Update</b> Gillian advised that she had been unsuccessful in trying to arrange an addition indoor match with Harpenden as the fixture secretary had re located and a replacement had not been made Additionally, the fixtures are delayed as Datchworth were trying to establish if their village fete was going ahead on our planned match day</p> <p>Coordinators / Organisers for trophy, supper and fun events were agreed It was agreed that a sub team again would manage the Martin Daly Gala. Sub team Deb, Dave, Gillian, Peter, Keith &amp; John Webster would be invited</p> <p><b>Club House Polling Station</b> Gillian advised that she had again been contacting Charlie Waumsley regarding written confirmation for the use of the clubhouse as a polling station and had received the reply "<i>I have chased our legal representatives who were evaluating our liability for using the facility as a polling station. Apologies for the slow progress – I will continue to chase and revert back with any news.</i>", she had further chased on 10/03/2022 _Post meeting note Charlie Waulmsley advised "<i>matter has been escalated in order to prompt a response from our legal representatives</i>" She advised the committee that St Albans council are making arrangements with the intent to use the clubhouse After considerable discussion on pros and cons of both options, to proceed or to withdraw, the committee decided to proceed with the polling station and Gillian to advise Andy Thomas</p> <p><b>Refreshments County &amp; District Games</b> Debbie requested clarification as to if food will be required at the mens County &amp; District matches Aaron to advise if required and who will coordinate and arrange Sheila to confirm arrangements for ladies with SADLABA and Judy for County matches</p> <p><b>Recruitment Team Update</b></p> <ul style="list-style-type: none"> <li>• Flyers, A3 posters &amp; banners all printed</li> <li>• London Colney parish mag included an article about Harperbury BC</li> <li>• A few volunteers for flyers have already been identified</li> <li>• Agreed that banners on roundabout facing London Colney</li> <li>• Want to put one at White Horse Shenley, Debbie to ask Jean Eaton to approach for permission</li> <li>• Picket fence on roundabout outside bowls club on Harper Lane for third poster, Peter to approach Bloors for permission</li> <li>• Abbey View golf have been invited to a roll up on the evening of Thursday 21/04/2022</li> <li>• No reply received from tennis clubs, considering inviting London Colney WI</li> <li>• Secondary schools not approached, will be included in phase two as they prefer the club to go to schools</li> <li>• Chiswell green U3A have been approached</li> </ul>	<p>Gillian</p> <p>Aaron Sheila</p>	<p>ASAP</p> <p>ASAP ASAP</p>

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<p>• Jan &amp; Keith completing 1<sup>st</sup> coaching course on Saturday</p> <p><b>Clubhouse Flooring</b> Gillian &amp; Keith had obtained three quotations for the replacement of the clubhouse flooring, two for carpet tiles and one for vinyl After considering the increased cost of vinyl and the issues surrounding the floor surface and uneven surface both companies had made, the committee discounted vinyl KC Flooring Chiswell Green, Vinyl – £5,125.92 KC Flooring Chiswell Green, Carpet Tiles – £2,860.80 All the Floors St Albans, Carpet Tiles – £3,582</p> <p>After some discussion and acknowledging that the cash in hand at the end of the year may not increase, the committee decided that in view of the condition and age of the carpet tiles to proceed with new carpet tiles from KC Flooring. Keith to arrange and oversee with the intent to complete before the season starts</p> <p><b>Patio Extension</b> Following the committee decision to proceed with the patio extension, Peter has received written confirmation from Andy Thomas, Trustee, that he could sign the contract. Work will commence on Friday 18<sup>th</sup> March with Keith overseeing supported by Dave and Peter when required. The existing slabs will be kept providing a flat base under the large gazebo and the remaining for future use</p> <p><b>Communities 1<sup>st</sup> Membership Renewal</b> Gillian has been contacted by Communities 1<sup>st</sup> regarding renewing our membership, an outline of their services are; Communities 1st (previously the CVS for St Albans and District, Community Central St Albans, Community Hertsmere and Hertsmere Community Transport) is a membership organisation, dedicated to supporting the Voluntary, Community, Faith, CIC, Social Enterprises and small-medium sized Businesses based or working in the districts of St Albans and Hertsmere.</p> <ul style="list-style-type: none"> <li>• exclusive member benefits</li> <li>• become part of the voice of the sector</li> </ul> <p>By becoming a member of Communities 1st, you will be able to access specialist, professional advice, training and support that will help your organisation to thrive. So become a member today and take advantage of all that we have to offer:</p> <ul style="list-style-type: none"> <li>• Specialist Volunteering Support</li> <li>• Specialist Funding Advice and Support</li> <li>• Professional Representation within the Sector</li> <li>• Help and Guidance with Managing your Organisation</li> <li>• Free and Discounted Training and Events</li> <li>• Plus access to our discounted services</li> </ul> <p>The recruitment team did not see that they would utilise Communities 1<sup>ST</sup> services, after discussion the committee saw limited opportunities through this organisation so decided not to renew membership</p> <p><b>Community Lottery</b> Jan Taylor had attended the above presentation launch by St Albans council and sent the following to the committee I attended the launch of the St Albans District Lottery on Tuesday afternoon and have now received various items to share with you before the Committee makes any decision about the club joining the scheme. The first draw will be made on April 25th and tickets will be on sale from March 22nd by phone or via the dedicated website. We can register our interest from now on and if we do decide to go ahead, we need to encourage members, friends and family to buy tickets. The carrot for players are the prizes, top prize is £25,000 each week and for the club, 40p from the sale of each £1 ticket. It would probably be a good idea to have a specified aim for the money so that we can show on our club page the progress we are making towards achieving our target. After discussion the committee decided that there were numerous lotteries available and as it was a new lottery the track record was not known. The return of 40p per £1 ticket purchased was low against the revenues generated on fun nights, quizzes, and other activities. Current fund-raising</p>	Keith	ASAP



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	SUMMARY OF ACTIONS	BY WHOM	BY WHEN	
	<b>ACTIONS FROM 1<sup>st</sup> MARCH 2020 MEETING</b>			
5	Follow up with BT the new line and broadband	Peter	ASAP	Ongoing, Bloors progressing
	<b>ACTIONS FROM 27<sup>th</sup> APRIL 2020 MEETING</b>			
6	Establish with fire brigade if current fire exit is acceptable without a ramp and if an handrail is necessary	Peter	Next Meeting	Ongoing, Agreed Nigel will take over
	<b>ACTIONS FROM 26<sup>th</sup> OCTOBER 2021 MEETING</b>			
2	Green Team Leader to advise future plans and determine the plan for future chemical spraying and the control of Dollar Spot	Peter	ASAP	Ongoing
5	Obtain quotes for floor covering and advise committee	Gillian	Nov/Dec	Completed
6	PIR sensors and LED lights in changing rooms, cupboard by the bar, toilets and bar, maximum spend of £700	Peter	ASAP	Completed
	<b>ACTIONS FROM 10<sup>th</sup> JANUARY MEETING</b>			
2	Club to provide a £100 donation to each Captains charity	Peter	ASAP	Completed
3	Arrange an additional indoor fixture with Harpenden	Gillian	ASAP	Unable to contact- completed
11	Request contacts for legal/leases dept from Charlie Walmsley to progress polling station	Gillian	ASAP	In Progress
12	Include a member's area on the web site, a "committee news" notice board by the bar and develop a way for member's to provide feedback suggestions	Keith/Gillian	ASAP	Completed
14	Discussion with Charlie Walmsley, replacement windows, internet/broadband supply, water leak near bowlers' green and car park entry, clubhouse address, location of car park entrance, broken manhole cover in car park	Peter	ASAP	Ongoing
	<b>ACTIONS FROM 14<sup>th</sup> MARCH MEETING</b>			
1	Liaise with ladies and request self-propelled mower be used for surrounds, report back to committee	Debbie	ASAP	
2	Develop rota for surround cutting paying due regard to the fixture card	Aaron	ASAP	
3	Advise Andy Thomas committee decision to proceed with clubhouse use as a polling station	Gillian	ASAP	Completed
4	Advise if food is required at District & County games and who will coordinate and arrange	Aaron	ASAP	
5	Confirm food arrangements for ladies with SADLABA and Judy for County matches	Sheila	ASAP	
6	Arrange and oversee, with the intent to complete before the season starts, installation of new carpet tiles	Keith	ASAP	
7	Advise Jan decision regarding St Albans lottery	Gillian	ASAP	Completed
8	Provide comments/ amendments against 1 <sup>st</sup> draft of constitution & rules	All	15/04/22	